

BOCC CONTRACT  
APPROVAL FORM

CONTRACT  
TRACKING NO.  
CM3728 - A1

SECTION 1 - GENERAL INFORMATION

Requesting Department: Capital Projects Management Contact Person: Tabitha Hanna  
Telephone: (904) 530-6732 Email: thanna@nassaucountyfl.com

SECTION 2 - VENDOR INFORMATION

Name: EC America, Inc  
Address: 8444 Westpark Drive Suite 200  
City: McLean State: VA Zip Code: 22102  
Vendor's Administrator Name: Logan Strane Title: Sales Operations Specilast  
Telephone: (770) 615-2468 Email: ecs.na.procore@immixgroupe.com

SECTION 3 - VENDOR AUTHORIZED SIGNATORY

Authorized Signatory Name: Megan Cohen Title: Sales Operations Manager  
Authorized Signatory Email: megan\_cohen@immixgroup.com  
(IDENTIFY WHO WILL SIGN THE CONTRACT ON BEHALF OF THE VENDOR. OFFICER/DIRECTOR WITH AUTHORITY TO BIND COMPANY.)

SECTION 4 - CONTRACT INFORMATION

Contract Name: EC America, Inc.  
Short Description of Product(s)/Service(s) Being Requested: Construction Management Software  
(GOODS AND/OR SERVICES TO BE PROCURED, PHYSICAL LOCATION, ETC.)  
Procured Method: ☐Quotes ☐ITB ☐RFP ☐RFQ ☒Piggyback ☐Exemption ☐Sole Source ☐Single Source  
☐Other:  
Amount of Initial Contract Term: \$199,707.91  
Amount of Renewal Options (if applicable): Year 1: Year 2:  
Year 3: Year 4:  
Total Amount of Contract (Initial Term + Renewal Options): (Estimate if necessary)  
Account Number: 03420541-554020  
Source of Funds: ☒County ☐State ☐Federal ☐Other:  
County Authorized Signatory: ☐BOCC Chairman ☐County Manager  
(IDENTIFY WHO WILL SIGN CONTRACT ON BEHALF OF BOCC)

SECTION 5 - INSURANCE

Insurance Category: ☐Category L ☐Category M ☐Category H ☒Other: Category M w. Cyber & Professional  
Risk Manager Initials:

SECTION 6 - AMENDMENT INFORMATION

Contract Tracking No: CM3728 Amendment No: A1  
Type of Amendment: ☐Renewal ☐Time Extension with Increase ☐Time Only Extension ☐Additional Scope  
☐Supplemental Agreement ☒Other: ANALYTICS UPGRADE  
Contract Amount with Previous Amendments: \$199,707.91 Amount of this Amendment: \$0.00  
New Contract Amount including this Amendment: \$199,707.91  
Account Code Change From: To:  
County Authorized Signatory: ☐BOCC Chairman ☒County Manager  
(IDENTIFY WHO WILL SIGN AMENDMENT ON BEHALF OF BOCC)

APPROVALS PURSUANT TO NASSAU COUNTY PURCHASING POLICY

1. Robert Companion7/29/2025  
Department Head/Contract ManagerDate

3. Sanace Delmore7/29/2025  
ProcurementDate  
(Signature required only if procurement related)
2. Chris Lacambra7/29/2025  
Office of Mgmt. & BudgetDate

4. Denise C. May, Esq., BCSS7/30/2025  
County AttorneyDate

COUNTY MANAGER - FINAL SIGNATURE APPROVAL

  
County Manager7/30/2025  
Date

**FIRST AMENDMENT TO NASSAU COUNTY PIGGYBACK AGREEMENT**

**THIS FIRST AMENDMENT TO THE NASSAU COUNTY PIGGYBACK AGREEMENT** for Construction Software (hereinafter “Amendment”) is made by and between the **BOARD OF COUNTY COMMISSIONERS OF NASSAU COUNTY, FLORIDA**, a political subdivision of the State of Florida (hereinafter the “County”), and **EC AMERICA, INC.**, a subsidiary of **immixGroup, Inc.**, business location at 8444 Westpark Drive, Suite 200, McLean, Virginia 22102 (hereinafter the “Vendor”).

**WITNESSETH:**

**WHEREAS**, the Parties previously entered into a Piggyback Agreement for construction software on August 12, 2024 (hereinafter “Contract”) under which the County accessed a contract the Vendor entered into with General Services Administration Federal Supply Service Authorized Federal Supply Schedule Pricelist **GS-35F-0511T** pursuant to a formal competitive procurement process for the same goods and services (hereinafter “Original Contract”); and

**WHEREAS**, the Parties now desire to amend the Contract terms and conditions subject to the provisions contained herein.

**NOW, THEREFORE**, for good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, and intending to be legally bound, the Parties do agree to amend the Contract as follows:

**SECTION 1.** Section 3 of the Contract is hereby amended in order to replace Line Item 5 of the Procore Analytics Single Daily Refresh (PRO-1660-04) as contained in Exhibit “B” of the Original Contract for Procore Analytics 2.0 (PRO-5080-04), and said amendment to replace Line Item 5 is attached as Exhibit “A” hereto, and reflects that there is no additional charge for the upgrade.

**SECTION 2.** In accordance with Section 787.06, Florida Statutes, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or representative of the Vendor under penalty of perjury attesting that the Vendor does not use coercion for labor or services as defined in Section 787.06, Florida Statutes. Contracting with entities of foreign countries of concern prohibited.


**SECTION 3.** In accordance with Section 287.138, Florida Statutes, the Vendor shall provide the County an affidavit, on a form approved by the County, signed by an officer or representative of the Vendor under penalty of perjury attesting that the Vendor will comply with all requirements of Section 287.138, Florida Statutes.

**SECTION 4.** All other terms and conditions of the Contract not inconsistent with the provisions of this Amendment shall remain the same and in full force and effect.

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**IN WITNESS WHEREOF**, the Parties have caused this Amendment to be executed by its duly authorized representatives, effective as of the last date below.

**BOARD OF COUNTY COMMISSIONERS NASSAU COUNTY, FLORIDA**

Signature:  \_\_\_\_\_

Print Name: Taco E. Pope, AICP-ICMA-CM

Title: County Manager

Date: 7/30/2025

**REVIEWED FOR LEGAL FORM AND CONTENT:**

Denise C. May, Esq., BCS  
**DENISE C. MAY, County Attorney**

**EC AMERICA, INC.**

Signature: Meghan Cohen

By: Meghan Cohen

Title: Sales Operation Manager

Date: 7/29/2025

# Sales Quotation

Ray Albury  
NASSAU , COUNTY OF  
, PH: 904-530-6371  
ralbury@nassaucountyfl.com

**Contract No.:** OPENMARKET-EC

<b>CAGE Code:</b>	1QTH6
<b>DUNS No.:</b>	01-757-3259
<b>TAX ID#:</b>	52-2085893
<b>Terms:</b>	NET 30
<b>FOB:</b>	Origin

Quote Number:	QUO-1517943-L5M6N1
Quote Date:	6/27/2025
Expiration Date:	7/31/2025

Order Address:  
EC America  
8444 Westpark Drive, Suite 200  
McLean, VA 22102  
PH: 703-752-0610 FX: 703-752-0611

\*GS-35F-0511T terms and conditions apply to this order\*

<b>EC America Contact:</b> +1 770-615-2468	Strane, Logan Logan.Strane@immixgroup.com
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Manufacturer Quote #:  
Manufacturer Ref #:

<b>Manufacturer Contact:</b> 541-579-5323	Swift, Max max.swift@procore.com
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Full Term: 12 months  
Start Date: 4/4/25  
End Date: 8/27/25  
Project Cap: 150  
ACV: \$70 M

The PO dated 8/19/24 is amended as follows: The customer has access to Procore Analytics 2.0 as of this PO date and will no longer have access to Analytics Single Daily Refresh (PRO-1660-04). There is no additional charge for this upgrade or change. Customer will renew Procore Analytics 2.0 for the annual fees stated on this PO.

Item	Part Number	Contract	Trans Type	Product Description	Qty	Price	Extended Price
1	PRO-5080-04	OPENMARKET-EC	SUB	Analytics 2.0: Provides you comprehensive access to all your data with embedded business intelligence. Pricing is maximum price for Annual Construction Volume \$50,000,001 - \$75,000,000.** TRUSTED PRODUCT **	1	\$0.0000	\$0.00
						SUBSCRIPTION	\$0.00
						Grand Total	\$0.00

List of Services Included: Unlimited customer support, unlimited user licensing, unlimited storage in the cloud, implementation manager

Construction Volume: Construction Volume means the aggregate dollar value of the construction work performed or put in place for all distinct projects for which Customer utilizes the Subscription Services identified with Customer's Procore account(s) during the Subscription Term identified on this Order.

The order form is governed by the terms of the Subscription Services Agreement ("SSA") found at <https://www.procore.com/legal/subscription-agreements/public-sector>

Taxes: Sales tax shall be added at the time of an invoice, unless a copy of a valid tax exemption or resale certificate is provided.

All Purchase Orders must include: End User Name, Phone Number, Email Address, Purchase Order Number, Government Contract Number, Our Quote Number, Part Numbers, Bill-To and Ship-To Address (Cannot ship to a PO Box), Period of Performance (if applicable), and a Signature of a duly Authorized Representative.

The identified line items are Trusted Products under the immixGroup Trusted Supplier Program. immixGroup Trusted Supplier Program Policies, Commitments and Guarantees/Warranties can be obtained at: [http://www.immixgroup.com/uploadedFiles/Trusted-Supplier-Program\\_Guarantee-and-Warranty.pdf](http://www.immixgroup.com/uploadedFiles/Trusted-Supplier-Program_Guarantee-and-Warranty.pdf)

Meghan Cohen

Meghan Cohen  
Sales Manager  
16 July 2025

## Certificate Of Completion

Envelope Id: AA0A43F8-CCA6-4110-BF68-8100322BDF65

Status: Completed

Subject: Contract No.: CM3728 A1 - EC AMERICA \$0.00 - ANALYTICS UPGRADE

Source Envelope:

Document Pages: 4

Signatures: 8

Envelope Originator:

Certificate Pages: 6

Initials: 2

Tabitha Givens

AutoNav: Enabled

tgivens@nassaucountyfl.com

Envelopeld Stamping: Enabled

IP Address: 50.238.237.26

Time Zone: (UTC-05:00) Eastern Time (US & Canada)

## Record Tracking

Status: Original

Holder: Tabitha Givens

Location: DocuSign

7/29/2025 8:09:28 AM

tgivens@nassaucountyfl.com

## Signer Events

### Signature

### Timestamp

Robert Companion

RCompanion@nassaucountyfl.com

Deputy County Manager - County Engineer

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/29/2025 8:12:29 AM

Viewed: 7/29/2025 8:15:00 AM

Signed: 7/29/2025 8:15:07 AM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Tracy Poore

tpoore@nassaucountyfl.com

OMB Admin

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/29/2025 8:15:09 AM

Viewed: 7/29/2025 8:32:42 AM

Signed: 7/29/2025 8:32:55 AM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

chris lacambra

clacambra@nassaucountyfl.com

OMB Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/29/2025 8:32:58 AM

Viewed: 7/29/2025 8:49:34 AM

Signed: 7/29/2025 9:19:11 AM

### Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Lanaee Gilmore

lgilmore@nassaucountyfl.com

Procurement Director

Nassau County BOCC

Security Level: Email, Account Authentication  
(None)

Signature Adoption: Pre-selected Style

Using IP Address: 50.238.237.26

Sent: 7/29/2025 9:19:13 AM

Viewed: 7/29/2025 9:21:05 AM


Signed: 7/29/2025 9:21:09 AM

### Electronic Record and Signature Disclosure:


Not Offered via DocuSign

Signer Events	Signature	Timestamp
<p>Meghan Cohen meghan_cohen@immixgroup.com Security Level: Email, Account Authentication (None)</p>	  <p>Signature Adoption: Pre-selected Style Using IP Address: 168.235.177.195</p>	<p>Sent: 7/29/2025 9:21:13 AM Viewed: 7/29/2025 9:40:50 AM Signed: 7/29/2025 9:55:03 AM</p>


**Electronic Record and Signature Disclosure:**  
Accepted: 7/29/2025 9:40:50 AM  
ID: d0f1f835-eb8d-473c-b9d5-0cdad0175dce

<p>Abigail Jorandby ajorandby@nassaucountyfl.com Deputy County Attorney Nassau BOCC Security Level: Email, Account Authentication (None)</p>	  <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 7/29/2025 9:55:05 AM Viewed: 7/30/2025 8:04:59 AM Signed: 7/30/2025 8:05:14 AM</p>
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<p>Denise C. May, Esq., BCS dmay@nassaucountyfl.com County Attorney Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	  <p>Signature Adoption: Pre-selected Style Using IP Address: 50.238.237.26</p>	<p>Sent: 7/30/2025 8:05:17 AM Viewed: 7/30/2025 8:54:40 AM Signed: 7/30/2025 8:55:26 AM</p>
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

<p>Taco Pope, AICP tpope@nassaucountyfl.com County Manager Nassau County BOCC Security Level: Email, Account Authentication (None)</p>	  <p>Signature Adoption: Drawn on Device Using IP Address: 50.238.237.26</p>	<p>Sent: 7/30/2025 8:55:28 AM Viewed: 7/30/2025 9:39:19 AM Signed: 7/30/2025 9:39:39 AM</p>
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**Electronic Record and Signature Disclosure:**  
Not Offered via DocuSign

In Person Signer Events	Signature	Timestamp
Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp

<p>Clerk Services BOCCClerkServices@nassauclerk.com Security Level: Email, Account Authentication (None)</p>	<div style="border: 2px solid blue; padding: 5px; text-align: center; font-weight: bold; font-size: 1.2em; color: blue;">COPIED</div>	<p>Sent: 7/30/2025 9:39:42 AM Viewed: 7/30/2025 11:05:13 AM</p>
<p><b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign</p>		

Carbon Copy Events	Status	Timestamp
Procurement procurement@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/30/2025 9:39:43 AM
Raymond Albury ralbury@nassaucountyfl.com Security Level: Email, Account Authentication (None) <b>Electronic Record and Signature Disclosure:</b> Not Offered via DocuSign	COPIED	Sent: 7/30/2025 9:39:44 AM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	7/29/2025 8:12:29 AM
Certified Delivered	Security Checked	7/30/2025 9:39:19 AM
Signing Complete	Security Checked	7/30/2025 9:39:39 AM
Completed	Security Checked	7/30/2025 9:39:44 AM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, County of Nassau (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

#### **How to contact County of Nassau:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com)

#### **To advise County of Nassau of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

#### **To request paper copies from County of Nassau**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

#### **To withdraw your consent with County of Nassau**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [bsimmons@nassaucountyfl.com](mailto:bsimmons@nassaucountyfl.com) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify County of Nassau as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by County of Nassau during the course of your relationship with County of Nassau.